

MINUTES OF MUNICIPAL UTILITIES BOARD MEETING

Monday, January 28, 2013

The Municipal Utilities Board convened in regular session at the Municipal Utilities Board Room 901 Fourth Avenue SW Watertown SD on Monday January 28, 2013 at Noon with President Dustin Padgett presiding.

Board members present: Dustin Padgett, Ernie Wight, Dave Strait, Mike Luken and Wayne Schultz by teleconference. Liaison Member of City Council Bruce Buhler. Staff Members present: Steve Lehner, Adam Karst, Todd Chambers, Jeff DeVille, Doug Enstad, Mark Meier, Mark Haider, Kevin Kruiter, Stephanie Ries, Sheila Mennenga, Lisa Pahl, Stanton Fox. Press: Don Egert, KXLG Radio.

ITEM 6319

Motion by Luken with second by Strait to approve the Agenda with the following removed, Item 5b Award Bid for Gas Regulators - Gas Department. Motion carried.

ITEM 6320

Motion by Wight with second by Luken to approve minutes of the regular Board meeting on December 31, 2012. Motion carried.

ITEM 6321

Karst and Chambers presented proposed policy changes. Suggested change in contractor deposits, addition of Water Hydrant Meter Rental deposit, language changes, name and title changes, suggestion to take out the dollar amount a person can be sent to small claims court to be any amount, Take out the FSA annual fee or change the amount to be set annually, Take out Policy 30.3 all together under street openings and crossings, changes in some equipment and service rates, proposed to remove policy on street lighting placement, change in the house moving policy, make some clarifications in the pipeline safety policy, request an application for new gas service, commercial or industrial areas implementing fee for added service line, defining a meter location in multi unit buildings and add water service line policy. Board will review these proposed policy changes and will be acted upon at the February meeting.

ITEM 6322

This being the time and place set for consideration of bids, the following were presented. Bids for Janitorial Service, Transformers, Wire and Pad Mounted Switchgear were opened Thursday, January 24, 2013 at 1:30 PM by Municipal Utilities Department Staff as authorized by the Board.

JANITORIAL SERVICE: Commercial Cleaning Watertown SD per year 41,595.00 with a total for three year contract 124,785.00; ServiceMaster of Watertown Watertown SD per year 37,440.00 with a total for three year

contract 112,320.00. All bidders submitted a 5% Cashiers Check as bid security. Upon review and recommendation by Karst, motion by Strait with second by Luken to award bid to low valid bidder ServiceMaster of Watertown Watertown SD . Motion carried.

TRANSFORMERS FOR ELECTRIC DEPARTMENT: Manufacturer Cooper Item 1 (2-15 KVA) 2,862.00, Item 2 (15-25 KVA) 22,282.50, Item 3 (10-50 KVA) 18,487.00, Item 4 (6-75 KVA) 14,271.00, Item 5 (3-100 KVA) 8,118.00, Item 6 (2-45 KVA) 11,390.00, Item 7 (6-75 KVA) 35,808.00, Item 8 (10-150 KVA) 66,865.00, Item 9 (2-225 KVA) 15,036.00, Item 10 (6-75 KVA) 36,150.00, Item 11 (6-300 KVA) 47,820.00, Item 12 (2-750 KVA) 24,610.00, Item 13 (1-1000 KVA) 14,074.00, Item 14 (1-2000 KVA) 26,925.00. Manufacturer Centrol Moloney Item 1 (2-15 KVA) 2,569.00, Item 3 (10-50 KVA) 17,000.00, Item 4 (6-75 KVA) 13,002.00, Item 5 (3-100 KVA) 6,667.50, Item 8 (10-150 KVA) 66,060.00, Border States Electric Sioux Falls, SD; Manufacturer GE Item 1 (2-15 KVA) 2,846.00, Item 2 (15-25 KVA) 18,375.00, Item 3 (10-50 KVA) 14,700.00, Item 4 (6-75 KVA) 11,706.00, Item 5 (3-100 KVA) 8,571.00, Item 6 (2-45 KVA) 8,994.00, Item 7 (6-75 KVA) 29,562.00, Item 8 (10-150 KVA) 58,340.00, Item 9 (2-225 KVA) 15,058.00, Item 10 (6-75 KVA) 29,622.00, Item 11 (6-300 KVA) 44,262.00, Item 12 (2-750 KVA) 22,328.00, Item 13 (1-1000 KVA) 13,257.00, Item 14 (1-2000 KVA) 20,689.00 Dakota Supply Group Sioux Falls, SD; Manufacturer Ermco Item 1 (2-15 KVA) 2,118.00, Item 2 (15-25 KVA) 17,325.00, Item 3 (10-50 KVA) 13,940.00, Item 4 (6-75 KVA) 10,722.00, Item 5 (3-100 KVA) 6,732.00, Item 6 (2-45 KVA) 8,590.00, Item 7 (6-75 KVA) 27,456.00, Item 8 (10-150 KVA) 54,360.00, Item 9 (2-225 KVA) 13,154.00, Item 10 (6-75 KVA) 27,396.00, Item 11 (6-300 KVA) 41,286.00, Item 12 (2-750 KVA) 22,776.00, Item 13 (1-1000 KVA) 13,680.00, Item 14 (1-2000 KVA) 23,232.00, Manufacturer CG Power Item 6 (2-45 KVA) 8,650.00, Item 7 (6-75 KVA) 28,530.00, Item 8 (10-150 KVA) 59,280.00, Item 9 (2-225 KVA) 14,414.00, Item 10 (6-75 KVA) 29,088.00, Item 11 (6-300 KVA) 46,608.00, Item 12 (2-750 KVA) 25,430.00, Item 13 (1-1000 KVA) 14,600.00, Item 14 (1-2000 KVA) 25,215.00. RESCO Co., Moorhead, MN; Manufacturer Howard (Amorphous) Item 1 (2-15 KVA) 2,566.00, Item 2 (15-25 KVA) 17,715.00, Item 3 (10-50 KVA) 15,860.00, Item 4 (6-75 KVA) 12,636.00, Item 5 (3-100 KVA) 8,100.00, Item 6 (2-45 KVA) 8,450.00, Item 7 (6-75 KVA) 25,674.00, Item 8 (10-150 KVA) 53,250.00, Item 9 (2-225 KVA) 13,806.00, Item 10 (6-75 KVA) 25,884.00, Item 11 (6-300 KVA) 44,988.00, Item 12 (2-750 KVA) 26,672.00, Item 13 (1-1000 KVA) 14,813.00, Item 14 (1-2000 KVA) 25,188.00. Manufacturer Howard (Silicon) Item 1 (2-15 KVA) 2,522.00, Item 2 (15-25 KVA) 17,670.00, Item 3 (10-50 KVA) 15,480.00, Item 4 (6-75 KVA) 12,090.00, Item 5 (3-100 KVA) 7,926.00, Item 6 (2-45 KVA) 8,196.00, Item 7 (6-75 KVA) 25,728.00, Item 8 (10-150 KVA) 54,890.00, Item 9 (2-225 KVA) 13,922.00, Item 10 (6-75 KVA) 25,230.00, Item 11 (6-300 KVA) 45,960.00, Item 12 (2-750 KVA) 25,292.00, Item 13 (1-1000 KVA) 14,711.00, Item 14 (1-2000 KVA) 27,495.00. Stuart C Irby, Minneapolis, MN; Manufacturer ABB Item 1 (2-15 KVA) 3,082.00, Item 2 (15-25 KVA) 23,985.00, Item 3 (10-50 KVA) 18,530.00, Item 4 (6-75 KVA) 12,624.00, Item 5 (3-100 KVA) 7,257.00, Item 6 (2-45 KVA) 10,364.00, Item 7 (6-75 KVA) 31,380.00, Item 8 (10-150 KVA) 59,270.00, Item 9 (2-225 KVA) 13,936.00, Item 10 (6-75 KVA) 30,840.00, Item 11 (6-300 KVA) 45,144.00, Item 12 (2-750 KVA) 25,630.00, Item 13 (1-1000 KVA) 14,554.00 Item 14 (1-2000 KVA) 25,416.00. WESCO Distribution, Sioux City, IA. All bidders submitted a 10% Bid Bond as bid security. Upon

review and recommendation by Chambers, motion by Strait with second by Wight to award bid to low valid bidder Item 5 6,667.50 to Border States Electric, Sioux Falls, SD; Items 12 22,328.00, Item 13 13,257.00, and Item 14 20,689.00 to Dakota Supply Group Sioux Falls, SD ;Item 1 2,118.00, Item 2 17,325.00, Item 3 13,940.00, Item 4 10,722.00, Item 9 13,154.00, Item 11 41,286.00 to RESCO Co., Moorhead, MN; Item 6 Silicon 8,196.00, Item 7 Amorphous 25,674.00, Item 8 Amorphous 53,250.00, Item 10 Silicon 25,230.00. Stuart C Irby, Minneapolis, MN. Motion carried.

WIRE FOR THE ELECTRIC DEPARTMENT: General Cable Item I (60 MFT 1/0 15 KV) 120,660.00, Item II (25 MFT 4/0 15 KV) 61,650.00, Item III (15 MFT 500/15 KV) 70,350.00, Item IV (2 MFT 1/0 600 V) 1,874.00, Item V (2 MFT 4/0 600 V) 2,726.00, Item VI (9 MFT 350 600 V) 20,700.00; Alt. Bid Zero at Hub Item I (60 MFT 1/0 15 KV) 122,222.00, Alt. Bid Zero at Hub Item II (25 MFT 4/0 15 KV) 62,275.00, Alt. Bid Zero at Hub EPR Item I (60 MFT 1/0 15KV) 141,540.00, Alt. Bid Zero at Hub EPR Item II (25 MFT 4/0 15 KV) 67,250.00, Alt. Bid Zero at Hub EPR Item III (15 MFT 500/15 KV) 75,675.00 Border States Electric, Sioux Falls SD; South Wire Item I (60 MFT 1/0 15 KV) 141,360.00, Item II (25 MFT 4/0 15 KV) 59,475.00, Item III (15 MFT 500/15 KV) 71,487.75, Item IV (2 MFT 1/0 600 V) 1,840.00, Item V (2 MFT 4/0 600 V) 2,978.00, Item VI (9 MFT 350 600 V) 25,182.00. Dakota Supply Group, Sioux Falls, SD; Prysmian Item I thru Item VI rejected did not meet specs. RESCO, Moorhead MN; South Wire Item I (60 MFT 1/0 15 KV) 144,240.00, Item II (25 MFT 4/0 15 KV) 60,700.00, Item III (15 MFT 500/15 KV) 69,780.00, Item IV (2 MFT 1/0 600 V) 2,660.00, Item V (2 MFT 4/0 600 V) 3,360.00, Item VI (9 MFT 350 600 V) 25,740.00 Stuart C Irby, Minneapolis, MN; CME Item I (60 MFT 1/0 15 KV) 124,320.00, Item II (25 MFT 4/0 15 KV) 54,375.00, Prysmian Item IV (2 MFT 1/0 600 V) 1,690.00, Item V (2 MFT 4/0 600 V) 2,630.00, Item VI (9 MFT 350 600 V) 20,070.00; Okonite Alt. Bid Item I (60 MFT 1/0 15 KV) 133,020.00, Okonite Alt. Bid Item II (25 MFT 4/0 15 KV) 60,925.00, Okonite Alt. Bid Item III (15 MFT 500/15 KV) 73,095.00. WESCO, Sioux City, IA. All bidders submitted a 10% Bid Bond as bid security. Upon review and recommendation by Chambers, motion by Strait with second by Schultz to award bid to low valid bidder Item I (60 MFT 1/0 15 KV) 120,660.00 Border States Electric, Sioux Falls, SD, Item II (25 MFT 4/0 15 KV) 54,375.00, Alt. Bid Item III (15 MFT 500/15 KV) 73,095.00, Item IV (2 MFT 1/0 600 V) 1,690.00, Item V (2 MFT 4/0 600 V) 2,630.00, Item VI (9 MFT 350 600 V) 20,070.00 WESCO, Sioux City, IA. Motion carried

PAD-MOUNTED SWITCHGEAR FOR ELECTRIC DEPARTMENT: Border States Electric, Sioux Falls, SD Rejected did not meet Specs; Qty. 4 600 AMP Model #PME-9 55,060.00, Qty. 2 600 AMP Model #PME-11 28,650.00, Qty. 6 Fiberglass Box Pads 5,970.00, Stuart C Irby, Minneapolis, MN. All bidders submitted a 10% Bid Bond as bid security. Upon review and recommendation by Chambers, motion by Luken with second by Wight to award bid to low valid bidder Stuart C Irby, Minneapolis, MN. Motion carried

ITEM 6323

Motion by Strait with second by Luken to return checks of unsuccessful bidders. Motion carried

ITEM 6324

Information was presented by Lehner regarding contracts/agreements signed annually. Contracts/Agreements listed Include: First District Association of Local Governments, HVAC Maintenance, Lawn Care, Group Health Insurance, Monitor Contract for Fire Alarm System, Lime Sludge Removal Contracts as acquired with quotes, Fire Protection System Inspection, Authorization for Staff to Open Bids, SCADA Maintenance Agreements and MMUA Safety Management Program. Motion by Strait with second by Wight to authorize General Manager to sign said agreements. Motion carried.

ITEM 6325

Motion by Schultz with second by Luken to declare as surplus Assets & Solid Waste Disposed of According to Policy Section #49 included removal of 37 poles, removal of 17,580 feet of overhead wire, retired 1,713 KVA of line transformers, junked 124 electric meters, removed 8 street lights, junked 56 water meters, removed 256 feet of main, removed and replaced 14 hydrants, removed 4048 ton of lime sludge, abandoned 1,365 feet of service line, junked out 74 gas meters, Abandoned 400 feet of gas mains. Motion carried.

ITEM 6326

Karst presented the bill stuffer, Rate Comparison, Watertown is 4 to 22 percent lower than other towns in the region. Lehner invited the Board to attend the AWWA Annual Conference in Denver, CO.

ITEM 6327

Chambers presented report on Operations and Projects: Electric Department, Projects Completed this Month: Energized transformers at Qdobas, Year-Round-Brown and Willow Creek Plaza. Projects in Progress: Terminating underground wire installed by Dave's Construction, Arrow Ave., Multi Dist. Area, City auditorium, and Summerwood, Removing street lights on Hwy 20 and 212. Gas Department, Projects Completed this Month: Completed annual regulator maintenance on district regulators and at the TBS Regulators, Inspection of the OQ plan and Public Awareness Plan by the South Dakota Office of Pipeline Safety. Projects In Progress: Annual business leak survey is 60% completed. Water Department, Projects Completed this Month: 5 main breaks so far this month, one repaired hydrant #115 by the Walmart entrance it was hit and the head broke off the riser. Replaced the breakaway couplings and put it back into service. Projects in Progress: Plant maintenance, Winter maintenance on distribution equipment. Projects to Start Next Month: Pre-construction meeting for the 3 million gallon reservoir. Engineering Tech Department, Projects Completed this Month: 17 One-Call locates Jan. 1 to 24th, 2013. 45 One-Call locates total December, 2012, 4325 One-Call locates for 2012. Projects in Progress: Updated natural gas distribution maps, Update Electric DS Maps, Update Street

Light System Map. Projects Starting Next Month: Average 20 One-Call locates in February.

ITEM 6328

Karst presented report on Administration and Financial Statements: Building/Grounds and Purchasing, Projects in Progress: 2012 Physical inventory completed. Projects in Progress: Purchasing longer lead time items for 2013 construction season, Kevin will be attending the second session of First Line Supervision in Plymouth, MN. Projects to start Next Month: Purchasing wire, transformers, switchgears and gas regulators. Office, Projects Completed This Month: 13,223 Payments collected with a total of \$4,048,201.99, Total of 50,718 services billed for a total of \$4,469,683.33; Major Projects in Progress: Closing the 2012 financials and preparing for the 2012 audit. Human Resources/Risk Management: Completed payroll changes and new employee pay rate updates for first payroll of 2013. This included several changes to the payroll processing setup of the 457 pay plan and match to accurately reflect this item as an employee benefit and employer expense. Internal Hiring Updates: - Accounts Payable Specialist and Accountant. (New reclassifications in the approved union contract)- Donna Johnson - Accounts Payable Specialist, effective January 21, 2013 - Liz Dunn - Accountant, effective January 21, 2013. Information System: Website statistic for 2012 15,002 visits, 6,827 new visitors, 8,175 returning visitors, 51,558 page views.

Statements of revenue and expenses were presented to the Board for review. Year to date net income is \$177,457 under budget.

ITEM 6329

Motion made by Strait with second by Luken to approve the following verified Salary claims and bills. Motion carried unanimously upon roll call vote. Total Municipal Utilities Dept Net Payroll for January, 2013 Plus ACH Payroll Payments \$334,226.14.

February 1, 2013

Name	Payable Description	Payment Amount
AFLAC	CANCER PT	\$2,096.44
A-OX WELDING SUPPLY INC	WELDING SUPPLIES	\$274.51
APPLIED INDUSTRIAL TECH	SUPPLIES	\$256.80
AUTO BODY SPECIALTIES	SUPPLIES	\$68.94
AVANTI FEDERAL CREDIT UNION	CREDIT UNION	\$16,352.61
BATTERIES UNLIMITED	BATTERIES	\$44.00
BEST BUSINESS PRODUCTS INC TX	COPIER LEASE	\$139.01
BORDER STATES ELECTRIC SUPPLY	FAULT INDICATOR	\$11,415.11
BORNS GROUP	POSTAGE & MAILING	\$6,992.61
BTE CORPORATION	SUPPORT CONTRACT	\$2,450.00
BUREAU OF ADMINISTRATION	STATE TELEPHONE NETWORK USAGE	\$56.22
CARQUEST #2197	BATTERIES, SUPPLIES	\$364.19
CARTNEY BEARING & SUPPLY	SUPPLIES	\$86.89

CHASE CARDMEMBER SERVICE	CREDIT CARD	\$1,717.95
CODINGTON-CLARK ELECTRIC COOP. INC	ELECTRIC SERVICE-NEW WELLFIELD	\$4,235.44
CREDIT BUREAU OF WATERTOWN INC	COLLECTIONS	\$862.30
CRESCENT ELECTRIC SUPPLY CO	SUPPLIES	\$179.01
DAKOTA DATA SHRED	SHREDDING SERVICE	\$72.45
DE VILLE, JEFF	REIMBURSEMENT EXPENSES	\$17.21
DEPARTMENT OF REVENUE	WATER SAMPLES	\$409.00
DIESEL MACHINERY INC	SUPPLIES	\$68.00
DLT SOLUTIONS INC	SUBSCRIPTION RENEWAL	\$2,451.08
DSG DAKOTA SUPPLY GROUP	SUPPLIES	\$5,440.08
ELEMENT MATERIALS TECHNOLOGY	PIPE WELD QUALIFICATION	\$220.50
ETHANOL PRODUCTS LLC	CO2	\$785.09
F J MC LAUGHLIN CO.	SUPPLIES	\$809.16
FARNAMS GENUINE PARTS	SUPPLIES	\$219.08
FASTENAL COMPANY	SUPPLIES	\$59.08
FIRST DISTRICT ASSN OF LOCAL GOVTS	GIS WEBSITE DEVELOPMENT/HOSTING	\$1,500.00
FLAGSHOOTER LLC	SUPPLIES	\$678.64
GAS PRODUCTS SALES	GAS METERS/ERTS	\$838.49
GLASS PRODUCTS INC	SUPPLIES	\$30.00
GREAT WESTERN BANK	TASC MED	\$5,934.84
GRIFFIN DEWATERING, NORTH CENTRAL, LLC	DEWATERING	\$1,710.00
H R GREEN	3 MG WATER RESERVOIR REPLACEMENT	\$543.50
HARRIS COMPUTER SYSTEMS	2013 SUPPORT	\$41,063.74
HAWKINS, INC.	WATER TREATMENT CHEMICALS	\$2,378.96
HD SUPPLY WATERWORKS	PUMP FOR WATER TREATMENT PLANT	\$3,894.79
HEATH CONSULTANTS INC	INSTRUMENT REPAIR	\$284.79
HENRY'S WATERWORKS INC	HYDRANT MARKERS, SUPPLIES	\$1,178.84
HIGHWAY 81 WELDING	SUPPLIES	\$113.75
IBEW LOCAL 426	UNION DUES	\$2,961.00
INNOVYZE	SUBSCRIPTION PROGRAM RENEWAL	\$2,000.00
INTERSTATE BATTERIES	SUPPLIES	\$321.62
J H LARSON COMPANY	SUPPLIES	\$3,321.75
JOINT UTILITY TRAINING SCHOOL	TRAINING REGISTRATION	\$800.00
KARST, ADAM	REIMBURSEMENT EXPENSES	\$89.00
LEHNER, STEVE	REIMBURSEMENT EXPENSES	\$317.00
LOCATORS & SUPPLIES INC	SUPPLIES	\$7,821.06
LUKONEN'S TOOL SERVICE INC	SUPPLIES	\$374.75
MAC'S INC	SUPPLIES	\$163.49
MAHOWALD'S HARDWARE & RENTAL	SUPPLIES	\$29.86
MARCO INC	MAINTENANCE AGREEMENT	\$111.75
MC KEEVER'S VENDING	SUPPLIES	\$114.56
MEL DAHLE TIRE CO	TIRE REPAIR	\$8.00
MENARDS INC	SUPPLIES	\$558.34
MET LIFE	LIFE INSURANCE	\$1,047.32
MIDCONTINENT COMMUNICATIONS	INTERNET SERVICE	\$105.00
MUNICIPAL UTILITIES - PC	PETTY CASH, SUPPLIES	\$770.73
MUNICIPAL UTILITIES-NSF CHECK ACCO	REIMBURSE NSF FUND	\$378.78
MUNICIPAL UTILITIES-REFUND ACCT	REFUND OVERPAYMENT OF FINAL BILLS	\$4,482.66

NEW YORK LIFE INS.	LIFE INSURANCE	\$196.00
NORTHERN TRUCK EQUIP CORP	SUPPLIES	\$1,168.20
NORTHWEST LINEMAN COLLEGE	LCP-DISTANCE PROGRAM MODULE 3	\$506.00
OFFICE MAX CONTRACT INC	OFFICE SUPPLIES	\$498.94
OFFICE PEEPS	OFFICE SUPPLIES	\$718.73
OVERHEAD DOOR CO OF WTN	GARAGE DOORS, INSTALLATION	\$9,630.00
PETE LIEN & SONS	WATER TREATMENT CHEMICALS	\$11,835.54
PRAXAIR DISTRIBUTION INC	CYLINDER RENTAL	\$122.05
PRINT-EM-NOW INC	SUPPLIES	\$5.00
QUALITROL COMPANY LLC	6" REMOTE THERM	\$1,753.90
RADIO SHACK CORPORATION	SUPPLIES	\$34.99
RESCO	JUNCTION 4 POINT, SUPPLIES	\$7,492.05
RON'S SAW SHOP	SUPPLIES	\$258.64
RUNNING'S SUPPLY INC	SUPPLIES	\$22.32
SANFORD WATERTOWN OCCUPATIONAL MED	SCREENINGS	\$55.00
SD ONE CALL	LOCATES	\$48.30
SD PUBLIC ASSURANCE ALLIANCE	2013 GENERAL LIABILITY RENEWAL	\$136,512.97
SD WATER & WASTEWATER ASSN	CONFERENCE REGISTRATIONS	\$200.00
SERVICEMASTER	JANITORIAL SERVICE	\$3,320.00
SHERMAN CANVAS	SUPPLIES	\$6.00
SIOUX VALLEY CO-OP	FUEL, SUPPLIES	\$6,827.64
SIOUX VALLEY CO-OP	FUEL, SUPPLIES	\$288.72
STAR LAUNDRY INC	RUG SERVICE	\$219.64
STUART C IRBY CO	SUPPLIES	\$3,375.80
STURDEVANTS AUTO PARTS	SUPPLIES	\$394.04
TELESCADA	SUPPLIES	\$535.62
TRI-STATE BOBCAT	PARTS, SUPPLIES	\$161.84
UPS	SHIPPING	\$216.91
WATERTOWN FORD CHRYSLER	SUPPLIES	\$90.00
WATERTOWN IND DEV FOCUS WTN	INDUSTRIAL DEVELOPMENT EXPENSE	\$8,690.00
WATERTOWN PUBLIC OPINION	PUBLISHINGS	\$488.46
WATERTOWN UNITED WAY	United Way	\$351.00
WATERTOWN WHOLESALE	SUPPLIES	\$534.30
WELLMARK BLUE CROSS/BLUE SHIELD	HEALTH INSURANCE	\$66,644.01
WESCO DISTRIBUTION INC	SUPPLIES	\$1,844.74
	TOTAL	\$409,117.12

Total January, 2013 409,117.12; Transfer to City General Fund 95,700; Qtrly First Nat'l Bank - SF 413,660.20; Muni Utilities Electric Water Gas 33,736.98; Northern Natural Gas 6,061.20; Missouri River Energy Services Power 1,726,306.43; BP Canada Energy Marketing Natural gas 802,726.25; Dept of Revenue Sales/Excise Tax 196,795.57; CPEP Natural Gas 125,932.85, City Finance Office Garbage Sewer 372,230.26.

ITEM 6330

Pursuant to SDCL 1-25-2(3) Strait moved with second by Luken to move to Executive Session for discussion of contractual matters and pending litigation. No action expected after Executive Session. Motion carried.

Board President declared Executive Session done and they reconvened to regular session.

Motion by Luken with second by Schultz to adjourn. Motion carried.

The Watertown Municipal Utilities Department does not discriminate against the handicapped in employment or admission or access to its programs and activities or the provision of services.

Dated at Watertown, South Dakota this 28th day of January, 2013

ATTEST: _____

Lisa Pahl

Dustin J. Padgett

Executive Secretary

President

Municipal Utilities Board

Municipal Utilities Board