

**AGENDA**

WATERTOWN MUNICIPAL UTILITIES BOARD MEETING  
MUNICIPAL UTILITIES BOARD ROOM  
901 FOURTH AVENUE SW WATERTOWN SD  
MONDAY, JANUARY 27<sup>th</sup>, 2025, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
  - a) Contracts Signed Annually by General Manager
4. APPROVE MINUTES OF REGULAR MEETING ON DECEMBER 30<sup>th</sup>, 2024
5. PUBLIC COMMENT
6. 2024 FIXED ASSET AND SOLID WASTE DISPOSAL REPORT
7. DECLARE AS SURPLUS - CO2 INJECTORS SIDES 1 & 2 - Water Department
8. APPROVAL FOR GENERAL MANAGER TO SIGN SUPPLEMENTAL AGREEMENT TO TRANSMISSION FACILITIES ASSIGNMENT AGREEMENT WITH MISSOURI RIVER ENERGY SERVICES
9. APPROVAL FOR GENERAL MANAGER TO SIGN TASK ORDER #4 AMENDMENT TO THE DGR ENGINEERING MASTER AGREEMENT FOR PROFESSIONAL SERVICES FOR 115 kV TRANSMISSION AND CIRCUIT BREAKER UPGRADE COST ESTIMATES
10. APPROVAL FOR GENERAL MANAGER TO SIGN FACILITIES REIMBURSEMENT AGREEMENT WITH NORTHERN NATURAL GAS
11. CONSIDERATION OF BIDS:
  - a) Installation of Electric Wires - Electric Department
  - b) Tapping Saddles & Corporation Stops - Water Department
  - c) Janitorial - Watertown Municipal Utilities
12. AUTHORIZATION TO RETURN CHECKS OF UNSUCCESSFUL BIDDER
13. OPEN
  - a) Bill Stuffer - Kindergarten Roundup/Preschool Screening
  - b) BISCO - MARCH 18, 11:30 AM - 1:00 PM
  - c) AWWA Conference June 8 - 11, Denver, CO
  - d) APPA Conference June 6 - 11, New Orleans, Louisiana
  - e) APGA Conference July 20-23, Coeur d'Alene, ID
14. OLD BUSINESS
15. NEW BUSINESS
16. REPORT ON OPERATIONS & PROJECTS
17. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
18. \*APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JANUARY 2025
  - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
19. SET DATE FOR FEBRUARY BOARD MEETING
20. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
21. ADJOURNMENT

\*Note: Asterisk indicates probable roll call vote

**CONSENT AGENDA**

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MONDAY, JANUARY 27, 2025, AT 12:00 PM

**CONTRACTS SIGNED ANNUALLY BY GENERAL MANAGER**

- a) First District Association of Local Governments
- b) Lawn Care Services
- c) Monitor Contract for Fire Alarm System
- d) Fire Protection System Inspection
- e) Authorization for Staff to Open Bids
- f) SCADA Maintenance Agreement
- g) MMUA Safety Management Program
- h) Change Orders up to \$15,000 for Construction Projects and Equipment during 2025
- i) Water Main Installation Agreements by Developer
- j) Private Water Main Agreements
- k) Midcontinent Communications Agreement
- l) MARCO for M-files Document Management
- m) Generator Maintenance Agreements
- n) Water Tower Attachment Agreements
- o) Energy Worldnet Service Agreements