

AGENDA

WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JANUARY 29th, 2024, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a) Contracts Signed Annually by General Manager
4. APPROVE MINUTES OF REGULAR MEETING ON DECEMBER 28th, 2023
5. PUBLIC COMMENT
6. REPORT AND ACCEPTANCE OF 2022 AUDIT
7. 2023 FIXED ASSET AND SOLID WASTE DISPOSAL REPORT
8. CONSIDERATION OF BIDS:
 - a) Wire
 - b) Transformer
 - c) Commercial LED Light Fixtures
 - d) Residential LED Light Fixtures
9. OPEN
 - a) Bill Stuffer - Kindergarten Roundup/Preschool Screening
 - b) Bill Stuffer - Bright Energy Solutions-Rebates
 - c) BISCO - MARCH 12, 11:30 AM - 1:00 PM
 - d) AWWA Conference June 11 - 14 in Anaheim, California
 - e) APPA Conference June 7-12 in San Diego, California
 - f) APGA Conference July 28-31 in Traverse City, MI
10. OLD BUSINESS
11. NEW BUSINESS
12. REPORT ON OPERATIONS & PROJECTS
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JANUARY 2024
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA

WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, JANUARY 29, 2024, AT 12:00 PM

CONTRACTS SIGNED ANNUALLY BY GENERAL MANAGER

- a) First District Association of Local Governments
- b) Lawn Care Services
- c) Monitor Contract for Fire Alarm System
- d) Fire Protection System Inspection
- e) Authorization for Staff to Open Bids
- f) SCADA Maintenance Agreement
- g) MMUA Safety Management Program
- h) Change Orders up to \$5,000 for Construction Projects and Equipment during 2024
- i) Water Main Installation Agreements by Developer
- j) Private Water Main Agreements
- k) Midcontinent Communications Agreement
- l) Northstar Cognos Reporting
- m) MARCO for M-files Document Management
- n) Wellfield and Water Plant Agreement for Generator Maintenance
- o) Water Tower Attachment Agreements
- p) Energy Worldnet Service Agreements

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, FEBRUARY 26TH, 2024 AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JANUARY 29th, 2024
4. PUBLIC COMMENT
5. APPROVAL FOR GENERAL MANAGER TO SIGN ENGINEERING/COST ESTIMATES FOR UPTOWN SUBSTATION SWITCHING AND INSULATOR REPLACEMENT WITH CEG ENGINEERING
6. DISCUSS POLICY CHANGES
 - a)General
 - b)Schedule of Fees
 - c)Personnel Manual
 - d)Electric
 - e)Water
 - f)Gas
7. CONSIDERATION OF BIDS:
 - a) Bill Processing & Mailing Services - Office
 - b) Solar Salt - Water Department
 - c) Quick Lime Chips - Water Department
 - d) Installation of Wires - Electric Department
 - e) Transformers - Electric Department
 - f) Installation of Gas Mains - Water Department
 - g) Wheel Loader - Water Department
8. AUTHORIZATION TO RETURN CHECKS OF UNSUCCESSFUL BIDDERS
9. APPROVAL FOR GENERAL MANAGER TO SIGN ADDENDUM TO THE BANKING SERVICES AGREEMENT WITH RELIABANK
10. AUTHORIZATION TO PURCHASE (2) BOILERS & INSTALLATION USING SOURCEWELL CONTRACT
11. OPEN
 - a) Saved the date, MRES 59th Annual Meeting May 8 - 9, Sioux Falls, SD
12. OLD BUSINESS
13. NEW BUSINESS
14. REPORT ON OPERATIONS & PROJECTS
15. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
16. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR FEBRUARY 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk * indicates probable roll call vote*

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, MARCH 25, 2024, AT 12:00 PM
YOU MAY LISTEN TO THE MEETING BY CALLING 1-605-789-3793
CONFERENCE ID: 266 676 992

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES FROM FEBRUARY 26, 2024
4. PUBLIC COMMENT
5. APPROVE WATERTOWN MUNICIPAL UTILITIES PROPOSED POLICY CHANGES
 - a) General
 - b) Schedule of Fees
 - c) Employee Manual
 - d) Electric
 - e) Water
 - f) Gas
6. CONSIDERATION OF BID
 - a) Installation of Water Main for 12th Ave NW
7. APPROVE CHANGE ORDER FOR 3RD AVE NW (MELLETTE) WATERMAIN REPLACEMENT
 - a) Furnish and install 20-inch sleeves
8. APPROVE CHANGE ORDERS FOR WATER TREATMENT PLANT EXPANSION
 - a) Door size reduction
 - b) Chemical piping
 - c) Containment wall crack
9. *RESOLUTION TO APPROVE THE USE OF EXCESS WATER SYSTEM SURCHARGE
10. OPEN
 - a) Bill Stuffer - Living Safely with Natural Gas
 - b) Bill Stuffer - Household Hazardous Waste
 - c) MRES Annual Meeting, May 8-9, Sioux Falls, SD
11. OLD BUSINESS
12. NEW BUSINESS
13. REPORT ON OPERATIONS & PROJECTS
14. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
15. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR MARCH 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
16. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
17. ADJOURNMENT

*Note: Asterisk * indicates probable roll call vote*

AGENDA

WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, APRIL 29, 2024, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES FROM REGULAR BOARD MEETING ON MARCH 25, 2024, AND SPECIAL SESSION BOARD MEETING ON APRIL 18, 2024 [SUPPORTING DOCUMENTS](#)
4. PUBLIC COMMENT
5. *APPROVE RESOLUTION TO APPROVE DIRECTOR OF ADMINISTRATION AS ALTERNATE WITH CPEP [SUPPORTING DOCUMENT](#)
6. REVIEW 2023 ANNUAL WATER SYSTEM QUALITY REPORT [SUPPORTING DOCUMENT](#)
7. AUTHORIZE THE GENERAL MANAGER TO SIGN DOCUMENTS AS PART OF THE NEXT STEPS TOWARD THE FULL APPLICATION FOR FUNDING UNDER THE GRIP(Grid Resilience and Innovation Partnership) PROGRAM WITH MRES (Missouri River Energy Services), SUBSTANTIALLY SIMILAR IN FORM.
 - a) GRIP 2 MOU - Community Partnership Documentation - Memorandum of Understanding [SUPPORTING DOCUMENT](#)
 - b) GRIP Letter of Commitment [SUPPORTING DOCUMENT](#)
 - c) Price Estimates [SUPPORTING DOCUMENT](#)
8. AUTHORIZATION TO CALL FOR BIDS FOR CONSTRUCTION OF SPILLWAY AT RAUVILLE WELLFIELD - WATER DEPARTMENT
9. OPEN
 - a) Bill Stuffer - Mosquito Control [SUPPORTING DOCUMENT](#)
 - b) Bill Stuffer - Codington County Connects [SUPPORTING DOCUMENT](#)
10. OLD BUSINESS
11. NEW BUSINESS
12. REPORT ON OPERATIONS [SUPPORTING DOCUMENT](#)
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS [SUPPORTING DOCUMENTS](#)
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR APRIL 2024 [SUPPORTING DOCUMENTS](#)
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills
15. SET DATE FOR MAY AND JUNE BOARD MEETING
16. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
17. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA

MUNICIPAL UTILITIES BOARD MEETING
WATERTOWN MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
WEDNESDAY, MAY 29, 2024, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON APRIL 29TH, 2024
4. PUBLIC COMMENT
5. AUTHORIZE TO CALL FOR BIDS FOR DRILLING WELL 39
6. AUTHORIZE GENERAL MANAGER TO SIGN PROFESSIONAL ENGINEERING SERVICE AGREEMENT WITH HDR FOR 2024 NEIGHBORHOOD PROJECTS
7. APPROVE CHANGE ORDER FOR 3RD AVE NW (MELLETTTE) PROJECT WATERMAIN REPLACEMENT
 - a) Reseeding
8. DECLARE AS SURPLUS
 - a) SCADA Software Update - Transmission
 - b) SCADA Software Update - Distribution
9. OPEN
 - a) Tour of Red Rock Hydroelectric Project
 1. Wednesday, July 31
 2. Wednesday, August 28
 3. Wednesday, September 25
 - b) Safety Picnic Tuesday, June 4th, 2024, 11:30 am - 1:00 pm
10. OLD BUSINESS
 - a) June Board Meeting set for Wednesday, June 26, 2024, at noon.
11. NEW BUSINESS
12. REPORT ON OPERATIONS & PROJECTS
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR MAY 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT

**Note: Asterisk indicates probable roll call vote*

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
WEDNESDAY, JUNE 26, 2024, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON MAY 29, 2024
4. PUBLIC COMMENT
5. CONSIDERATION OF BIDS
 - a) Trailer Mounted Valve Exerciser/Vac Combination - Water Department
6. DECLARE AS SURPLUS UNIT #8 TRUCK ASSET 1389
7. OPEN
 - a) Bill Stuffer - Two-sided Cookin'on Kampeska and Preventing Storm Water Pollution
 - b) MRES Annual Meeting Update
 - c) MECA Meeting Update
8. OLD BUSINESS
9. NEW BUSINESS
10. REPORT ON OPERATIONS & PROJECTS
11. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
12. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JUNE 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills
13. REORGANIZATION OF THE BOARD
 - a) Election of President and Vice President
14. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
15. ADJOURNMENT

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JULY 29th, 2024, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JUNE 26, 2024
4. PUBLIC COMMENT
5. BIG SIOUX CREP UPDATE
6. AUTHORIZE GENERAL MANAGER TO SIGN AGREEMENT WITH MIDCONTINENT COMMUNICATIONS FOR PHONE SERVICE
7. AUTHORIZE GENERAL MANAGER TO SIGN AGREEMENT WITH CONVERGINT TO CONVERT ALARM SYSTEM FROM PHONE TO INTERNET BASE
8. CONSIDERATION OF BIDS
 - a) Redrill of Well #39 - Water Department
 - b) Switchgear - Electric Department
9. AUTHORIZATION TO RETURN CHECKS OF UNSUCCESSFUL BIDDERS
10. OPEN:
 - a) WMU membership with MRES - 50th Anniversary 1974- 2024
11. OLD BUSINESS
 - a) Board Appointments
12. NEW BUSINESS
13. REPORT ON OPERATIONS & PROJECTS
14. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
15. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JULY 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills
16. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
17. ADJOURNMENT

AGENDA

WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, AUGUST 26, 2024, AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JULY 29th, 2024
4. PUBLIC COMMENT
5. APPROVE RESOLUTION OF SUPPORT FOR THE DAKOTASTEM REGIONAL WATER SYSTEM
6. BIG SIOUX CREP UPDATE
7. CONSIDERATION OF BIDS
 - a) Commercial Street Light Posts - Electric Department
 - b) Residential Street Light Posts - Electric Department
 - c) Commercial LED Fixtures - Electric Department
 - d) Residential LED Fixtures - Electric Department
 - e) Road Repair and Spillway, 165th Street - Water Department
 - f) Redrill of Well #39 - Water Department
8. OPEN
 - a) Bill Stuffer - Sump Pump Variance
 - b) MMUA Update
9. OLD BUSINESS
10. NEW BUSINESS
11. REPORT ON OPERATIONS & PROJECTS
12. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
13. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR AUGUST 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
14. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
15. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, SEPTEMBER 30TH, 2024, AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON SEPTEMBER 30th, 2024
4. PUBLIC COMMENT
5. REPORT AND ACCEPTANCE OF 2023 AUDIT
6. REPORT & APPROVAL OF UNCLAIMED PROPERTY TO BE REPORTED TO THE STATE
7. APPROVE ENGINEERING SERVICES WITH AE2S FOR SRF/ARPA FUNDING SERVICES FOR WATER DEPARTMENT
8. APPROVE CHANGE ORDER NO. 1 FOR 12TH AVE NW CAST IRON REPLACEMENT PROJECT
9. APPROVE CHANGE ORDER NO. 4 FOR THE 3RD AVE NW (Mellette) WATERMAIN REPLACEMENT PROJECT
10. SET DATE FOR NOVEMBER FINANCE COMMITTEE MEETING
11. CONSIDERATION OF BID
 - a) Cast Iron Watermain Replacement Project
12. OPEN
 - a) Bill Stuffer - Living Safely with Natural Gas
 - b) MRES Area Meetings:
 - 1) Alexandria, MN, Wednesday, Oct. 23
 - 2) Hillsboro, ND, Thursday, Oct. 24
 - 3) Orange City, IA, Wednesday, Oct. 30
 - 4) Sioux Falls, SD, Thursday, Oct. 31
 - c) Update from the MRES Leadership Academy
13. OLD BUSINESS
14. NEW BUSINESS
15. REPORT ON OPERATIONS & PROJECTS
16. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
17. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR SEPTEMBER 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Add'l Bills Payable
18. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
19. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, OCTOBER 28th, 2024, AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON SEPTEMBER 30th, 2024
4. PUBLIC COMMENT
5. AUTHORIZE GENERAL MANAGER TO SIGN SD HEALTH POOL HEALTH INSURANCE RENEWAL
6. APPROVAL TO UPGRADE CONTROLS ON SLAKER NUMBER 1 & 3 AT WATER TREATMENT PLANT
7. DECLARE AS SURPLUS
 - a) Removal of 2 boilers - Asset 954 - Electric Department
 - b) Removal of 2 boilers - Asset 955 - Water Department
 - c) Removal of 2 boilers - Asset 956 - Gas Department
 - d) Phone System - Asset 323 - Water Department
 - e) Phone System - Asset 607 - Gas Department
 - f) Phone System - Asset 693 - Electric Department
 - g) Phone System - Asset 1021 - Electric Department
 - h) Phone System - Asset 1022 - Water Department
 - i) Phone System - Asset 1023 - Gas Department
 - j) Phone System - Asset 1196 - Electric Department
 - k) Phone System - Asset 1197 - Water Department
 - l) Phone System - Asset 1198 - Gas Department
8. CONSIDERATION OF BIDS
 - a) Wire - Electric Department
9. OPEN
10. OLD BUSINESS
 - a) Reminder of Finance Committee Meeting November 12, 2024, at 7am
11. NEW BUSINESS
 - a) Lead Letters
12. REPORT ON OPERATIONS & PROJECTS
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR OCTOBER 2024
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES
SPECIAL SESSION BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
TUESDAY, NOVEMBER 12TH, 2024 AT 7AM

1. Roll Call
2. Approve Agenda
3. Public Comment
4. Proposed 2025 Budget
 - a) Operating Budget
 - b) Capital Budget
5. Approve Amendment to change order #1 for 12th Ave
Cast Iron Replacement Project
6. Old Business
7. New Business
8. Executive Session Pursuant to SDCL§1-25-2
9. Adjournment

*Note: Asterisk indicates probable roll call vote

AGENDA
WATERTOWN MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, NOVEMBER 25TH, 2024 AT NOON

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON OCTOBER 28, 2024, AND SPECIAL SESSION BOARD MEETING ON NOVEMBER 12TH, 2024
4. PUBLIC COMMENT
5. *APPROVE UTILITY RATES FOR 2025
6. *APPROVE 2025 BUDGET
7. *APPROVE RESOLUTION AGREEMENT WITH IBEW CONTRACT
8. AUTHORIZE GENERAL MANAGER TO SIGN AGREEMENT WITH TYLER TECHNOLOGIES FOR NEW BILLING SOFTWARE
9. DECLARE AS SURPLUS UNIT 205 WELDER AND TRAILER ASSET #268 - WATER DEPARTMENT
10. CONSIDERATION OF BIDS:
 - a) Transformers - Electric Department
 - b) Dead Front Pad Mount Switchgear - Electric Department
 - c) Commercial Security Lights - Electric Department
 - d) Residential Security Lights - Electric Department
11. OPEN
 - a) Bill Stuffer - Winter Snow Reminders
12. OLD BUSINESS
13. NEW BUSINESS
14. REPORT ON OPERATIONS & PROJECTS
15. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
16. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR NOVEMBER 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

AGENDA
MUNICIPAL UTILITIES BOARD MEETING WATERTOWN MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, DECEMBER 30, 2024, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a) Authorize to Call for Bids for Equipment, Materials and Contractor Services
 - b) Declare as Surplus
 - c) Vehicles Purchased off State Contract
4. APPROVE MINUTES OF REGULAR MEETING ON NOVEMBER 25, 2024.
5. PUBLIC COMMENT
6. AUTHORIZE AN ADDENDUM TO THE FIBER OPTIC LEASE WITH THE CITY OF WATERTOWN
7. AUTHORIZE TO REMOVE UNCOLLECTABLE ACCOUNTS FROM ACCOUNTS RECEIVABLE
8. APPROVAL FOR GENERAL MANAGER TO SIGN TASK ORDER NO. 1 – AMENDMENT NO. 1 WITH AE2S FOR ADDITIONAL ENGINEERING SERVICES FOR WATER TREATMENT PLANT.
9. APPROVAL FOR GENERAL MANAGER TO SIGN TASK ORDER NO. 2 – AMENDMENT NO. 1 WITH AE2S FOR ADDITIONAL ENGINEERING SERVICES FOR 3RD AVE NW (MELLETTTE) WATERMAIN REPLACEMENT
10. *RESOLUTION RECOMMENDING APPROVAL OF THE ISSUANCE BY THE CITY OF WATERTOWN, SOUTH DAKOTA OF ITS DRINKING WATER SURCHARGE REVENUE BOND, SERIES 2025
11. *RESOLUTION OF THE CITY OF WATERTOWN, SOUTH DAKOTA MUNICIPAL UTILITIES BOARD TO ADOPT A SURCHARGE APPLICABLE TO USERS OF THE CITY’S WATER SYSTEM
12. *APPROVE RESOLUTION FOR 2025 SALARIES
13. CONSIDERATION OF BIDS
 - a) Water Meters & Erts
14. OPEN
 - a) Bill Stuffer – 2025 Refuse and Recycling Manual/Trash Collection Calendar
 - b) Bill Stuffer – MRES \$1000 College/Undergrad Scholarship
 - c) Bill Stuffer – MRES \$2000 Line worker/Powerline Scholarship
15. OLD BUSINESS
16. NEW BUSINESS
17. REPORT ON OPERATIONS & PROJECTS
18. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
19. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR DECEMBER 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
20. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
21. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA
MUNICIPAL UTILITIES BOARD MEETING MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, DECEMBER 30, 2024, AT 12:00 PM

1. AUTHORIZE TO CALL FOR BIDS
 - a) Pebble Lime – Water Department
 - b) Water Meters – Water Department
 - c) Hydrants – Water Department
 - d) Water Pipe – Water Department
 - e) Installation of Water Mains – Water Department
 - f) Chemicals – Water Department
 - g) Sodium Hypochlorite - Water Department
 - h) SCADA software and hardware – Water Department
 - i) Water Main Fittings, Valves and Material – Water Department
 - j) Control and Treatment Systems Equipment – Water Department
 - k) Storage Building – Water Department
 - l) Vac Machine – Water Department
 - m) Security Gate and Equipment at WTP – Water Department
 - n) Trace Wire – Gas and Water Department
 - o) Gas Pipe – Gas Department
 - p) Installation of Gas Mains and Services – Gas Department
 - q) SCADA Software and Hardware – Gas Department
 - r) Gas Leak Detection Equipment – Gas Department
 - s) Gas Regulators – Gas Department
 - t) Gas Meters – Gas Department
 - u) Anodes - Gas Department
 - v) Elbow Cabinets – Electric Department
 - w) Basements – Electric Department
 - x) Installation of URD Primary & Secondary – Electric Department
 - y) Installation of Electric Services – Electric Department
 - z) Pad-Mounted Switchgear – Electric Department
 - aa) Capacitor Banks - Electric Department
 - bb) Transformers – Electric Department
 - cc) Wire - Electric Department
 - dd) Streetlight Poles, Posts and Mounts – Electric Department
 - ee) Security Lights – Electric Department
 - ff) Trucks/Vehicles – All Departments
 - gg) Janitorial – All Departments
 - hh) Bill Processing & Mailing Services – Customer Service

2. DECLARE AS SURPLUS
 - a) Asset #1156, 2015 Ford F-550 Reg. Cab 4 x 4 Diesel 1.5 Ton truck (Gas)
 - b) Asset #1258, 2017 Dodge Ram 2500ST ¾ Ton Pickup (Water)
 - c) Asset #933, 2008 Ford F-250 ¾ Ton Pickup (Gas)
 - d) Asset #1172, 2015 Ford F-550 Super Cab 4 x 4 Diesel 1.5 Ton Truck (Water)
 - e) Asset #1032, 2010 Chevrolet Impala (Gas)
 - f) Asset #1153, 2014 Ford F-150 4 x 4 Ext. Cab ½ Ton Pickup (Water)

3. VEHICLES PURCHASED USING STATE CONTRACT
 - a) Lamb Motors, State Contract #17619 for \$58,805, Ford Expedition, replacing Unit 37
 - b) Lamb Motors, State Contract #17619 for \$48,916, Ford Crew Cab Pickup, replacing Unit 8
 - c) Lamb Motors, State Contract #17619 for \$50,180, Ford F250 Regular Cab, replacing Unit 17
 - d) Lamb Motors, State Contract #17618 for \$51,225, Chevrolet Crew Cab Pickup, replacing Unit 2
 - e) Boyer Ford, State Contract #17616 for \$60,700, Ford F550 Extended Cab, replacing Unit 10
 - f) Boyer Ford, State Contract #17616 for \$68,985, Ford 550 4 x 4, replacing Unit 1