

AGENDA

MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JANUARY 29th, 2018 AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a) Contracts Signed Annually by General Manager
4. APPROVE MINUTES OF REGULAR MEETING ON DECEMBER 27TH, 2017
5. CONSIDERATION OF REQUEST FOR PROPOSAL FOR LEGAL SERVICES
6. AUTHORIZATION TO PURCHASE VEHICLES THAT ARE PRICED AT OR BELOW THE STATE CONTRACT LIST
7. 2017 FIXED ASSET AND SOLID WASTE DISPOSAL REPORT
8. REVIEW WATERTOWN MUNICIPAL UTILITIES PROPOSED POLICY CHANGES
9. CONSIDERATION OF BIDS:
 - a) Transformers - Electric Department
 - b) Wire - Electric Department
 - c) Install URD Primary and Secondary - Electric Department
 - d) Electric Service Installation - Electric Department
 - e) Lime Sludge Removal - Water Department
10. AUTHORIZE TO RETURN CHECKS OF UNSUCCESSFUL BIDDERS
11. OPEN
 - a) Bill Stuffer - Kindergarten Screening
 - b) AWWA Conference June 12-14 in Las Vegas, NV - Deadline April 25th
12. OLD BUSINESS
13. NEW BUSINESS
14. REPORT ON OPERATIONS & PROJECTS
15. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
16. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JANUARY 2018
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA

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CONTRACTS SIGNED ANNUALLY BY GENERAL MANAGER

- a) First District Association of Local Governments
- b) HVAC Maintenance
- c) Lawn Care
- d) Monitor Contract for Fire Alarm System
- e) Fire Protection System Inspection
- f) Authorization for Staff to Open Bids
- g) SCADA Maintenance Agreements
- h) MMUA Safety Management Program
- i) Telvent, DTN
- j) Right of First Refusal with Northern Natural Gas
- k) Geotek Engineering & Testing Services Inc.
- l) Change Orders up to \$5,000 for Construction Projects and Equipment During 2018
- m) Midcontinent Communications