

AGENDA

MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, JANUARY 30TH, 2017 AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a. Declare as Surplus
 - b. Contracts signed by General Manager
4. APPROVE MINUTES OF REGULAR MEETING ON DECEMBER 27th, 2016
5. DISCUSSION OF UTILITY SERVICE CONTRACTS
6. APPROVE RESOLUTION TO IMPLEMENT THE MODIFIED APPROACH TO ASSET MANAGEMENT FOR ALL WATER STORAGE TANKS
7. APPROVE RESOLUTION TO ESTABLISH THE MINIMUM CONDITION LEVEL ACCEPTABLE FOR WATER STORAGE TANKS
8. APPROVE PROPOSAL WITH UTILITY SERVICE CO., INC. - CONCRETE REPAIR AND INTERIOR ROOF ONLY
9. CONSIDERATION OF BIDS:
 - a) Transformers - Electric Department
 - b) Wire - Electric Department
 - c) Install URD Primary and Secondary - Electric Department
 - d) Electric Service Installation - Electric Department
 - e) Lime Sludge Removal - Water Department
10. AUTHORIZE TO RETURN CHECKS OF UNSUCCESSFUL BIDDERS
11. 2016 FIXED ASSET AND SOLID WASTE DISPOSAL REPORT
12. APPROVE WATERTOWN MUNICIPAL UTILITIES POLICY CHANGES
 - a) General Policy - Section 4.5 Deposit, Disconnect and Reconnect Charges, Section 47 Cash Reserve Policy and Section 49 attachment Equipment and Service Rate Schedule
 - b) Gas Policy - Section 3.5 Measurements and Section 9.1 Installation of Services
13. OPEN
 - a) Bill Stuffer - Holiday Solid Waste Collection Reminder
 - b) AWWA Conference June 11-14 in Philadelphia, PA
14. OLD BUSINESS
15. NEW BUSINESS
16. REPORT ON OPERATIONS & PROJECTS
17. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
18. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR JANUARY 2017
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
19. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
20. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA

MUNICIPAL UTILITIES BOARD MEETING
MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, JANUARY 25, 2016 AT 12:00 PM

1. DECLARE AS SURPLUS

- a) Recoat and Repaint 1M-JH Larson
- b) Water Plant side #1 & #2 - 4 air compressors
- c) Unit #2 Water Dept utility box pickup 1FTSX21568EA79747
- d) 3 Low head side #1 pumps Water Plant
- e) Filter reclaim pump side #1 Water Plant
- f) Filter reclaim pump side #2 Water Plant
- g) Filter backwash pump side #1 Water Plant
- h) Pipeline Current Mapper - Gas Department
- i) 11-15 Kv Breakers Uptown Substation
- j) Substation batteries - Uptown Substation
- k) Chain link fencing

2. CONTRACTS SIGNED ANNUALLY BY GENERAL MANAGER

- a) First District Association of Local Governments
- b) HVAC Maintenance
- c) Lawn Care
- d) Group Health Insurance
- e) Monitor Contract for Fire Alarm System
- f) Fire Protection System Inspection
- g) Authorization for Staff to Open Bids
- h) SCADA Maintenance Agreements
- i) MMUA Safety Management Program
- j) GlobalView Software Inc.
- k) Right of First Refusal with Northern Natural Gas
- l) Geotek Engineering & Testing Services, Inc.
- m) Change Orders up to \$5,000 for Construction Projects
And Equipment Purchases During 2017