

**AGENDA**  
**WATERTOWN MUNICIPAL UTILITIES BOARD MEETING**  
**901 FOURTH AVENUE SW WATERTOWN SD**  
**MONDAY, FEBRUARY 26<sup>TH</sup>, 2024 AT 12:00 PM**

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE MINUTES OF REGULAR MEETING ON JANUARY 29<sup>th</sup>, 2024
4. PUBLIC COMMENT
5. APPROVAL FOR GENERAL MANAGER TO SIGN ENGINEERING/COST ESTIMATES FOR UPTOWN SUBSTATION SWITCHING AND INSULATOR REPLACEMENT WITH CEG ENGINEERING
6. DISCUSS POLICY CHANGES
  - a)General
  - b)Schedule of Fees
  - c)Personnel Manual
  - d)Electric
  - e)Water
  - f)Gas
7. CONSIDERATION OF BIDS:
  - a) Bill Processing & Mailing Services - Office
  - b) Solar Salt - Water Department
  - c) Quick Lime Chips - Water Department
  - d) Installation of Wires - Electric Department
  - e) Transformers - Electric Department
  - f) Installation of Gas Mains - Water Department
  - g) Wheel Loader - Water Department
8. AUTHORIZATION TO RETURN CHECKS OF UNSUCCESSFUL BIDDERS
9. APPROVAL FOR GENERAL MANAGER TO SIGN ADDENDUM TO THE BANKING SERVICES AGREEMENT WITH RELIABANK
10. AUTHORIZATION TO PURCHASE (2) BOILERS & INSTALLATION USING SOURCEWELL CONTRACT
11. OPEN
  - a) Saved the date, MRES 59<sup>th</sup> Annual Meeting May 8 - 9, Sioux Falls, SD
12. OLD BUSINESS
13. NEW BUSINESS
14. REPORT ON OPERATIONS & PROJECTS
15. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
16. \*APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR FEBRUARY 2024
  - a) Payroll Recap
  - b) Payroll Summary
  - c) Additional Bills Payable
17. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
18. ADJOURNMENT

*Note: Asterisk \* indicates probable roll call vote*