

AGENDA
MUNICIPAL UTILITIES BOARD MEETING
WATERTOWN MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
THURSDAY, DECEMBER 28th, 2023, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a. Authorize to Call for Bids for Equipment, Materials and Contractor Services
 - b. Declare as Surplus
4. APPROVE MINUTES OF REGULAR MEETING ON NOVEMBER 27TH, 2023.
5. PUBLIC COMMENT
6. AUTHORIZE TO REMOVE BANKRUPTCIES FROM ACCOUNTS RECEIVABLE
7. AUTHORIZE TO REMOVE UNCOLLECTABLE ACCOUNTS FROM ACCOUNTS RECEIVABLE
8. *APPROVE RESOLUTION FOR 2024 SALARIES
9. OPEN
 - a) Bill Stuffer - ACH form
 - b) Bill Stuffer - MRES \$1000 College/Undergrad Scholarship
 - c) Bill Stuffer - MRES \$2000 Lineworker/Powerline Scholarship
10. OLD BUSINESS
11. NEW BUSINESS
12. REPORT ON OPERATIONS & PROJECTS
13. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
14. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR DECEMBER 2023
 - a) Payroll Recap b) Payroll Summary c) Additional Bills Payable
15. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
16. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA

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901 FOURTH AVENUE SW, WATERTOWN SD
THURSDAY, DECEMBER 28, 2023, AT 12:00 PM

1. AUTHORIZE TO CALL FOR BIDS
 - a) Pebble Lime - Water Department
 - b) Solar Salt - Water Department
 - c) Water Meters - Water Department
 - d) Hydrants - Water Department
 - e) Water Pipe - Water Department
 - f) Installation of Water Mains - Water Department
 - g) Chemicals - Water Department
 - h) Sodium Hypochlorite - Water Department
 - i) Lime Sludge Removal - Water Department
 - j) SCADA software and hardware - Water Department
 - k) Tractor Mower - Water Department
 - l) Water Main Fittings, Valves and Material - Water Department
 - m) Wheel Loader - Water Department
 - n) Control Systems Equipment - Water Department
 - o) CO2 Equipment - Water Department
 - p) Valve Maintenance Trailer - Water Department
 - q) Trace Wire - Gas and Water Department
 - r) Gas Pipe - Gas Department
 - s) Installation of Gas Mains and Services - Gas Department
 - t) Gas Regulators - Gas Department
 - u) Gas Meters - Gas Department
 - v) Anodes - Gas Department
 - w) Methane Purging Equipment - Gas Department
 - x) Trencher/Plow - Electric Department
 - y) Installation of URD Primary & Secondary - Electric Department
 - z) Installation of Electric Services - Electric Department
 - aa) Pad-Mounted Switchgear - Electric Department
 - bb) Capacitor Banks - Electric Department
 - cc) Transformers - Electric Department
 - dd) Wire - Electric Department
 - ee) Bucket Trucks - Electric Department
 - ff) Street light Poles, Posts and Mounts - Electric Department
 - gg) Trucks - All Departments
 - hh) Bill Processing & Mailing Services - Offices
 - ii) Janitorial

2. DECLARE AS SURPLUS
 - a) Asset #1068 Disaster Recovery System Hardware (Electric)
 - b) Asset #1069 Disaster Recovery System Hardware (Water)
 - c) Asset #1070 Disaster Recovery System Hardware (Gas)
 - d) Asset #1071 HP Modular Smart Array (Electric)
 - e) Asset #1072 HP Modular Smart Array (Water)
 - f) Asset #1073 HP Modular Smart Array (Gas)
 - g) Asset #1131 Networking and Upgrade Server (Electric)
 - h) Asset #1132 Networking and Upgrade Server (Water)
 - i) Asset #1133 Networking and Upgrade Server (Gas)
 - j) Asset #1061 Backup & Replication Software for Network
 - k) HP Plotter (Water)
 - l) Slaker #2 (Water)
 - m) Chlorine Generator (Water)