

AGENDA
MUNICIPAL UTILITIES BOARD MEETING WATERTOWN MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW WATERTOWN SD
MONDAY, DECEMBER 30, 2024, AT 12:00 PM

1. ROLL CALL
2. APPROVE AGENDA
3. APPROVE CONSENT AGENDA
 - a) Authorize to Call for Bids for Equipment, Materials and Contractor Services
 - b) Declare as Surplus
 - c) Vehicles Purchased off State Contract
4. APPROVE MINUTES OF REGULAR MEETING ON NOVEMBER 25, 2024.
5. PUBLIC COMMENT
6. AUTHORIZE AN ADDENDUM TO THE FIBER OPTIC LEASE WITH THE CITY OF WATERTOWN
7. AUTHORIZE TO REMOVE UNCOLLECTABLE ACCOUNTS FROM ACCOUNTS RECEIVABLE
8. APPROVAL FOR GENERAL MANAGER TO SIGN TASK ORDER NO. 1 – AMENDMENT NO. 1 WITH AE2S FOR ADDITIONAL ENGINEERING SERVICES FOR WATER TREATMENT PLANT.
9. APPROVAL FOR GENERAL MANAGER TO SIGN TASK ORDER NO. 2 – AMENDMENT NO. 1 WITH AE2S FOR ADDITIONAL ENGINEERING SERVICES FOR 3RD AVE NW (MELLETT) WATERMAIN REPLACEMENT
10. *RESOLUTION RECOMMENDING APPROVAL OF THE ISSUANCE BY THE CITY OF WATERTOWN, SOUTH DAKOTA OF ITS DRINKING WATER SURCHARGE REVENUE BOND, SERIES 2025
11. *RESOLUTION OF THE CITY OF WATERTOWN, SOUTH DAKOTA MUNICIPAL UTILITIES BOARD TO ADOPT A SURCHARGE APPLICABLE TO USERS OF THE CITY’S WATER SYSTEM
12. *APPROVE RESOLUTION FOR 2025 SALARIES
13. CONSIDERATION OF BIDS
 - a) Water Meters & Erts
14. OPEN
 - a) Bill Stuffer – 2025 Refuse and Recycling Manual/Trash Collection Calendar
 - b) Bill Stuffer – MRES \$1000 College/Undergrad Scholarship
 - c) Bill Stuffer – MRES \$2000 Line worker/Powerline Scholarship
15. OLD BUSINESS
16. NEW BUSINESS
17. REPORT ON OPERATIONS & PROJECTS
18. REPORT ON ADMINISTRATION & FINANCIAL STATEMENTS
19. *APPROVE ACCOUNTS PAYABLE AND PAYROLL FOR DECEMBER 2024
 - a) Payroll Recap
 - b) Payroll Summary
 - c) Additional Bills Payable
20. EXECUTIVE SESSION PURSUANT TO SDCL§1-25-2
21. ADJOURNMENT

*Note: Asterisk indicates probable roll call vote

CONSENT AGENDA
MUNICIPAL UTILITIES BOARD MEETING MUNICIPAL UTILITIES BOARD ROOM
901 FOURTH AVENUE SW, WATERTOWN SD
MONDAY, DECEMBER 30, 2024, AT 12:00 PM

1. AUTHORIZE TO CALL FOR BIDS
 - a) Pebble Lime – Water Department
 - b) Water Meters – Water Department
 - c) Hydrants – Water Department
 - d) Water Pipe – Water Department
 - e) Installation of Water Mains – Water Department
 - f) Chemicals – Water Department
 - g) Sodium Hypochlorite - Water Department
 - h) SCADA software and hardware – Water Department
 - i) Water Main Fittings, Valves and Material – Water Department
 - j) Control and Treatment Systems Equipment – Water Department
 - k) Storage Building – Water Department
 - l) Vac Machine – Water Department
 - m) Security Gate and Equipment at WTP – Water Department
 - n) Trace Wire – Gas and Water Department
 - o) Gas Pipe – Gas Department
 - p) Installation of Gas Mains and Services – Gas Department
 - q) SCADA Software and Hardware – Gas Department
 - r) Gas Leak Detection Equipment – Gas Department
 - s) Gas Regulators – Gas Department
 - t) Gas Meters – Gas Department
 - u) Anodes - Gas Department
 - v) Elbow Cabinets – Electric Department
 - w) Basements – Electric Department
 - x) Installation of URD Primary & Secondary – Electric Department
 - y) Installation of Electric Services – Electric Department
 - z) Pad-Mounted Switchgear – Electric Department
 - aa) Capacitor Banks - Electric Department
 - bb) Transformers – Electric Department
 - cc) Wire - Electric Department
 - dd) Streetlight Poles, Posts and Mounts – Electric Department
 - ee) Security Lights – Electric Department
 - ff) Trucks/Vehicles – All Departments
 - gg) Janitorial – All Departments
 - hh) Bill Processing & Mailing Services – Customer Service

2. DECLARE AS SURPLUS
 - a) Asset #1156, 2015 Ford F-550 Reg. Cab 4 x 4 Diesel 1.5 Ton truck (Gas)
 - b) Asset #1258, 2017 Dodge Ram 2500ST ¾ Ton Pickup (Water)
 - c) Asset #933, 2008 Ford F-250 ¾ Ton Pickup (Gas)
 - d) Asset #1172, 2015 Ford F-550 Super Cab 4 x 4 Diesel 1.5 Ton Truck (Water)
 - e) Asset #1032, 2010 Chevrolet Impala (Gas)
 - f) Asset #1153, 2014 Ford F-150 4 x 4 Ext. Cab ½ Ton Pickup (Water)

3. VEHICLES PURCHASED USING STATE CONTRACT
 - a) Lamb Motors, State Contract #17619 for \$58,805, Ford Expedition, replacing Unit 37
 - b) Lamb Motors, State Contract #17619 for \$48,916, Ford Crew Cab Pickup, replacing Unit 8
 - c) Lamb Motors, State Contract #17619 for \$50,180, Ford F250 Regular Cab, replacing Unit 17
 - d) Lamb Motors, State Contract #17618 for \$51,225, Chevrolet Crew Cab Pickup, replacing Unit 2
 - e) Boyer Ford, State Contract #17616 for \$60,700, Ford F550 Extended Cab, replacing Unit 10
 - f) Boyer Ford, State Contract #17616 for \$68,985, Ford 550 4 x 4, replacing Unit 1